

Title: View Your Increment Date on Workday HTML

Accessible Site

Functional Area: Self Service

## View Your Increment Date on Workday HTML Accessible Version

On the Home page select (replace your name with our example user) the {Link} Related Actions for Jane S. Smith, this follows the {Link} Jane S. Smith (W2005499)[C] This is method to View Related Actions. This will display:

Related Actions for Contingent Worker

Business Process
Task Group 1 - Business Process
{Link} My Delegations
Personal Data

Task Group 1 - Personal Data

{Link} Change Contact Information

{Link} View My Emergency Contacts

{Link} View My Primary Address Changes

Task Group 2 - Personal Data

{Link} Change My Personal Information

{Link} View My Personal Information

{Link} Change My Photo

{Link} Change My Legal Name

{Link} Change My Preferred Name

Task Group 3 - Personal Data View My ID Information

Task Group 4 - Personal Data Delete My Photo

Talent

Task Group 1 - Talent {Link} View Skills and Experience

Workday Account

Task Group 1 - Workday Account

{Link} Change My Password

{Link} Manage Password Challenge Questions

Worker History

Task Group 1 - Worker History

{Link} View Worker History

{Link} View Worker History by Category

Task Group 2 - Worker History

{Link} View Manager History

Task Group 3 - Worker History

{Link} View My Service Dates

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Task Category 2
Favorite
Task Group 1 - Favorite
{Link} Add

Integration IDs
Task Group 1 - Integration IDs
{Link} View IDs

Preferences
Task Group 1 - Preferences
{Link} View Preferences

Task Group 2 - Preferences {Link} Edit Preferences

Select {Link} View My Service Dates under Section Task Group 3 – Worker History, this will display:

My Service Dates: {Link} Jane S. Smith (W2005499)[C] {Link} Related Actions for Jane S. Smith (W2005499)[C]

{Link} Preview for Jane S. Smith (W2005499)[C]

Contract Start Date: 06/01/2014

Continuous Service Date:

Length of Service: 1 year(s), 2 month(s), 16 day(s)

This completes View Your Increment Date task.

Last Updated 8/19/2015

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